

Karaganda university of Kazpotrebsoyuz

CATALOG OF MINORS FOR STUDENT RECRUITMENT 2021



Karaganda 2021

MINOR (additional profile) is an important component of the new educational model of the bachelor's degree program.

In contrast to the «major» (professional cluster of disciplines that compose professional competence of a student), «minor» is a cluster of four interrelated disciplines of students' non-majoring specialties.

The study of minor will help the student to gain additional competence in the field of knowledge, different from the main direction of training of his curriculum.

The minors are offered to all second-year students of bachelor's degree program. Each student must choose one minor to study.

«MINOR»

- is studied in the second and third year of bachelor's degree program;
- consists of four disciplines studied sequentially;
- «weighs» 20 credits (each discipline weighs 5 credits);
- is included in the main part of the curriculum (credits for “minor” disciplines are included in 240 credits of the core curriculum)
- is selected by the student of each curriculum independently from the common pool.

1. Minor «Business Informatics»
2. Minor «Legal basis of business»
3. Minor «Basic legal»
4. Minor «Economic fundamentals of entrepreneurship»
5. Minor «Entrepreneurial projects»
6. Minor «Finance»
- 7.
- 8.

Minor «Business Informatics»

The name of the discipline **E-BUSINESS**

Short description Discipline is designed to develop students' system of theoretical knowledge and practical skills in e-business.

Number of credits 3

Control form Project

Forming competences form practical skills in the field of e-business: develop a business plan for the introduction of e-business, improve the position of traditional business using Internet technologies, creating a website (e-store) using software tools.



The name of the discipline **COMPUTER DESIGN TECNOLOGY**

Short description Information design technology is a combination of methods, methods, operations that are used to create visual messages intended for dissemination through the media. It is directly connected with computer methods of creating, processing, editing, importing, exporting, and recording, displaying, transmitting and printing information (graphics, photographic images, text). Computer equipment and software are tools that almost no designer can do without.

Number of credits 3

Control form exam, testing

Forming competences



- to form knowledge about new technologies in computer design
- to form knowledge about computer technology, which is one of the main material means of information design technology



The name of the discipline **IT SOLUTIONS AND INDUSTRY**

Short description IT solutions form the image of the organization, which is necessary for business. An IT-based business is profitable and efficient. With the development of technology, it became possible to create special projects for the rapid promotion of their own business. A properly chosen solution of an integrated type ensures effective business improvement, therefore, the introduction of IT solutions in a modern enterprise is necessary.



Number of credits 5

Control form exam

Forming competences Ability to integrate various IT for solving professional tasks;

To promote business development through IT solutions.



The name of the discipline **SECURITY OF INFORMATION SYSTEMS**

Short description The discipline "Information Security and Information Security" studies the basics of information security, cryptographic methods for protecting information, the operation of computer viruses and antivirus programs.

Number of credits 5

Control form exam

Forming competences

To be able to solve specific tasks on the application of information protection tools to optimize the functioning of information systems (IS), assess the level of information system security, implement protection against malicious software



Limitations on the selection: "IT-equipment and software», «IT system”.

Program Leader is T.L. Ten

MAYNOR "LEGAL BASIS OF BUSINESS"

The name of the discipline: **BUSINESS LAW entrepreneurial law of RK**

Short description: Entrepreneurial activity (concept, types and forms). The legal status of the entrepreneur. State regulation and support of private entrepreneurship Responsibility for violation of the legislation of the Republic of Kazakhstan in the field of Entrepreneurship, Legal regulation of exchange activities. Legal regulation of investment activities.

Number of credits - 5

Control form: testing

Forming competences: Able to carry out professional activities based on a developed legal awareness, legal thinking and legal culture, make decisions and take actions in business and management activities in accordance with the law



LB

1. Knows legal acts regulating entrepreneurial activity, both within Kazakhstan and with the participation of foreign partners
2. Has the skills to organize various subjects of different business activities, the development of texts of contracts
3. Has the ability to lead activities in accordance
4. with the law



The name of the discipline: CIVIL LAW OF RK

Short description: The exercise and protection of civil rights. Legal entities. Deals. Representation. The concept and types of property rights and their protection. General provisions on obligations. The concept and conditions of the conclusion of the contract, amendment and termination of the contract. Property Hire (Rent) Comprehensive Licensing License (franchising). Obligations for work and services. Competitive commitments

Number of credits - 5

Control form: testing

Forming competences: Able to carry out professional activities based on a developed legal awareness, legal thinking and legal culture, make decisions and take actions in business and management activities in accordance with the law



LB

1. Knows legal acts regulating entrepreneurial activity, both within Kazakhstan and with the participation of foreign partners
2. Has the skills to organize various subjects of different business activities, the development of texts of contracts

3. Has the ability to lead activities in accordance with the law



The name of the discipline: LEGAL AND CUSTOMS- TARIFF REGULATION OF FOREIGN ECONOMIC ACTIVITY

Short description: Organization and regulation of foreign trade. Subjects of foreign economic activity. Customs and tariff regulation and foreign trade transactions

Number of credits - 5

Control form: testing

Forming competences: Able to carry out professional activities based on a developed legal awareness, legal thinking and legal culture, make decisions and take actions in business and management activities in accordance with the law

LB

1. Knows legal acts regulating entrepreneurial activity, both within Kazakhstan and with the participation of foreign partners
2. Has the skills to organize various subjects of different business activities, the development of texts of contracts
3. Has the ability to lead activities in accordance with the law



The name of the discipline: LABOR LAW OF RK

Short description: Subjects of labor law. Legal regulation of employment and employment of citizens. Labor contract Legal regulation of labor relations categories of workers. Working time and rest time. Salary. Warranty and compensation payments
Occupational Safety and Health

Number of credits - 5

Control form: testing

Forming competences: Able to carry out professional activities based on a developed legal awareness, legal thinking and legal culture, make decisions and take actions in business and management activities in accordance with the law



LB

1. Knows legal acts regulating entrepreneurial activity, both within Kazakhstan and with the participation of foreign partners
2. Has the skills to organize various subjects of different business activities, the development of texts of contracts
3. Has the ability to lead activities in

accordance with the law

Restrictions on choice: "Jurisprudence", "Customs service".

Program Leader Veselskaya N.R.



MAYNOR "BASIC LEGAL"

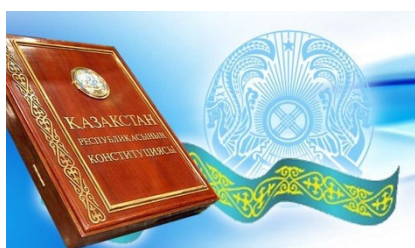
Name of discipline **CONSTITUTIONAL LAW**

Short description: A brief description of Kazakhstan's constitutionalism the status of a person and a citizen in the Republic of Kazakhstan Institutions of Direct Democracy system of state bodies of the Republic of Kazakhstan.

Number of credits 5

Control form - Testing

Formed competencies - Able to implement professional activities based on advanced



legal consciousness and legal culture, to make decisions and take actions in management in strict accordance with the law.



Name of the discipline **ADMINISTRATIVE LAW OF RK**

Short description: Brief description of the administrative and legal status of subjects administrative law. Administrative and legal forms and methods of implementation executive authorities. Administrative responsibility. Administrative and procedural activities. Control and supervision of legality in the government controlled field. Administrative Legal regimes. Management organization in branches and spheres of government.

Number of credits -5

Form Control -Testing

Formed competencies -Able to implement professional activities based on advanced

legal consciousness and legal culture, to make decisions and take actions in management in strict accordance with the law.

The name of the discipline: LABOR LAW

Short description: Subjects of labor law. Legal regulation of employment and employment of citizens. Labor contract Legal regulation of labor relations categories of workers. Working time and rest time. Salary. Warranty and compensation payments. Occupational Safety and Health. guarantee and compensation payments of labor protection and protection of labor rights

Number of credits - 5

Control form: testing

Forming competences: Able to carry out professional activities based on a developed legal awareness, legal thinking and legal culture, make decisions and take actions in business and management activities in accordance with the law.



The name of the discipline: GOVERNMENT SERVICE AND MANAGEMENT

Short description: State administration in the Republic of Kazakhstan. Legal status of government employees. Legal liability of government employees. Anti-Corruption Restrictions Institute of Civil Service in Foreign Countries.



Number of credits - 5

Control form: testing

Forming competences: Able to carry out professional activities based on a developed legal awareness, legal thinking and legal culture, make decisions and take actions in business and management activities in accordance with the law.

Restrictions on choice: "Jurisprudence", "Customs service".

Program Leader - Ph.D. Au TI

MINOR “ECONOMICS OF BUSINESS”

The name of the discipline **ECONOMIC theory**

Short description studies basic and theory concept, which provide insight into economics phenomena, which determine its functioning and development at the level of home economics company, national and global economics and based on conclusions of main economic theory.

Number of credits 5

Control form Testing

Forming competences After studying this program a holder of a bachelor's degree will:

- use economic knowledge to achieve effective results in professional fields;
- possess skills to find organizational and management decisions optimally;
- demonstrate the ability to start his/her own business, to develop conditions for its successful and effective functioning in the field of professional knowledge.



The name of the discipline **MANAGEMENT**

Short description The course studies theoretical and practical issues of organization management, including introduction of theoretical concept management, styles of leadership skills definition, motivation, methods management decisions, change management, conflict management and other issues that determine organization effective development.

Number of credits 5

Control form Oral examination

Forming competences After studying this program a holder of a bachelor's degree will:



- have the ability of using knowledge in economics for achieving effective results in the professional field;

- use management skills for optimal organizational and solutions decisions;

- demonstrate the ability to start his/her own business, to develop conditions for its

successful and effective functioning in the field of professional knowledge.

The name of the discipline **ENTREPRENEURSHIP**

Short description The course studies theoretical and methodical business rules, the questions and analysis of business, its effectiveness, state control mechanism and business development support.

Number of credits 5

Control form Project

Forming competences

After studying this program a holder of a bachelor's degree will:

- have the ability of using knowledge in economics for achieving effective results in the professional field;



- use management skills for optimal organizational and solutions decisions;

- demonstrate the ability to start his/her own business, to develop conditions for its successful and effective functioning in the field of professional knowledge.



The name of the discipline **ECONOMICS OF THE FIRM**

Short description During the course students study or essence theoretical and practical issues of organization management, as an object of economy management mechanism analysis of the organization functionings evaluate the organization effective performance.

Number of credits 5

Control form Project

Forming competences After studying this minor program a holder of a bachelor's degree will:

- have the ability of using knowledge in economics for achieving effective results in the professional field;
- use management skills for optimal organizational and solutions decisions;
- demonstrate the ability to start his/her own business, to develop conditions for its successful and effective functioning in the field of professional knowledge.



Choice limits: *"Economics"; "Management"; "Accounting and Auditing"; "State and local government"; "Finance".*

Program head *Abdikarimova A.T.*



MINOR “BUSINESS PROJECTS”

The name of the discipline **ENTREPRENEURSHIP**

Short description

The course examines the theoretical and methodological foundations of entrepreneurship, studies the organization and analysis of entrepreneurial activities, evaluates its effectiveness, studies the mechanism of state regulation and support for the development of entrepreneurship

Number of credits: 5

Control form: project defending

Forming competences: A holder of a bachelor's degree who has mastered this major program will:

- to demonstrate the ability to create their business and develop the conditions for its successful and effective business development in the field of professional knowledge



- to be able to use regulatory legal documents in the development of business plans in their activities, is able to critically evaluate the proposed options for management decisions on business planning, develop and justify proposals for their improvement, taking into account the criteria of socio-economic efficiency, risks and possible socio-economic consequences
- to know the nature of risks, have theoretical knowledge and practical skills of entrepreneurial activity, put into practice the knowledge gained in risk theory and its regulatory and legal framework
- be able to apply theoretical knowledge in practice and understand the purpose of projects and their role in solving professional problems, develop arguments and make decisions in the field of project management, through search, collection, analysis and systematization



The name of the discipline **BUSINESS –PLANNING**

Short description: The purpose of the course is to help students form a scientific and applied apparatus for business planning and future business modeling for the short and long term, taking into account the numerous and constantly changing conditions of the external and internal environment, as well as preparing future specialists to implement the applied tasks of business planning through scientific approaches and tools of related disciplines, such as strategic planning, forecasting, investment and financial planning

Number of credits: 5

Control form: Oral exam

Forming competences: A holder of a bachelor's degree who has mastered this major program will:

- to demonstrate the ability to create their business and develop the conditions for its successful and effective business development in the field of professional knowledge

- to be able to use regulatory legal documents in the development of business plans in their activities, is able to critically evaluate the proposed options for



- management decisions on business planning, develop and justify proposals for their improvement, taking into account the criteria of socio-economic efficiency, risks and possible socio-economic consequences

- to know the nature of risks, have theoretical knowledge and practical skills of entrepreneurial activity, put into practice the knowledge gained in risk theory and its regulatory and legal framework

- be able to apply theoretical knowledge in practice and understand the purpose of projects and their role in solving professional problems, develop arguments and make decisions in the field of project management, through search, collection, analysis and systematization

The name of the discipline **RISK MANAGEMENT**

Short description: Risk management course advocates for preventive risk management, continuous assessment of existing risks and the integration of these processes into overall decision-making activities throughout the project or business process life cycle

Number of credits: 5

Control form: Exam in the form of tests

Forming competences: A holder of a bachelor's degree who has mastered this major program will:

- to demonstrate the ability to create their business and develop the conditions for its successful and effective business development in the field of professional knowledge
- to be able to use regulatory legal documents in the development of business plans in their activities, is able to critically evaluate the proposed options for management decisions on business planning, develop and justify proposals for their improvement, taking into account the criteria of socio-economic efficiency, risks and possible socio-economic consequences



- to know the nature of risks, have theoretical knowledge and practical skills of entrepreneurial activity, put into practice the knowledge gained in risk theory and its regulatory and legal framework

- be able to apply theoretical knowledge in practice and understand the purpose of projects and their role in solving professional problems, develop arguments and make decisions in the field of project management, through search, collection, analysis and systematization



**The name of the discipline **ENTREPRENEURIAL PROJECTS:
MANAGEMENT and IMPLEMENTATION****

Short description: The course examines the study and practical mastering by students of the techniques and forms of project management in organizations in an open economy with the current level of development of international economic relations.

A great place is given to pre-project activities, the organization of project management and analysis of the investment activities of organizations and firms.

Number of credits: 5

Form of control: exam in the form of tests

Forming competences: A holder of a bachelor's degree who has mastered this major program will:

- to demonstrate the ability to create their business and develop the conditions for its successful and effective business development in the field of professional knowledge
- to be able to use regulatory legal documents in the development of business plans in their activities, is able to critically evaluate the proposed options for management decisions on business planning, develop and justify proposals for their improvement, taking into account the criteria of socio-economic efficiency, risks and possible socio-economic consequences



- to know the nature of risks, have theoretical knowledge and practical skills of entrepreneurial activity, put into practice the knowledge gained in risk theory and its regulatory and legal framework

- be able to apply theoretical knowledge in practice and understand the purpose of projects and their role in solving professional problems, develop arguments and make decisions in the field of project management, through search, collection, analysis and systematization

***Choice limits: "Economics"; "Management"
Program head Orynassarova E.D.***

Minor «FINANCE»

The name of the discipline **FINANCE**

Short description



In the process of studying this course, students will learn theoretical foundations of finance, their role in reproducing process; content and the composition of the financial system; management fundamentals of the fiscal and monetary credit policy; modern development trends of the financial market and financial activities intermediaries, insurance companies and international financial institutions; the basics of financial and economic activities of enterprises.

Number of credits: 5

Form of control: Oral exam

Forming competences: A holder of a bachelor's degree who has mastered this major program will:

- have the basic of financial knowledge, scientific ideas about financial management, banking, taxes and financial support for the activities of economic entities;
- demonstrate personal and professional competitiveness on the basis of the formation of critical thinking, the communicativeness of creativity;
- use mathematical argumentation, analytical skills, modeling theoretical and experimental research of modern software and hardware to substantiate and make decisions in professional activities;
- possess technologies of collecting, processing, storing and transmitting information, as well as methods of economic and mathematical modeling, intelligent systems and neural networks based on information and communication technologies in professional activities.



The name of the discipline **TAXES and TAXATION**

Short description The goal of the course is to provide students with a holistic view of the tax system of the country, to systematize knowledge in the field of taxation, to learn how to calculate individual taxes, to acquire skills in using and analyzing tax information. The course content includes the most important issues of the emergence and necessity of taxes, the development of tax theories, as well as the stages of formation and reform of the tax system of Kazakhstan. Features considered functioning of special tax regimes in the local tax system.



Number of credits: 5

Form of control: Oral exam

Forming competences: A holder of a bachelor's degree who has mastered this major program will:

- possess the basics of financial knowledge, have scientific ideas about financial management, banking, taxes and financial support for the activities of economic entities;
- demonstrate personal and professional competitiveness on the basis of the formation of critical thinking, the communicativeness of creativity;



- use mathematical and analytical skills, modeling theoretical and experimental research of modern software and hardware to substantiate and select the decisions taken in their professional activities;

- seizes of technologies for collecting, processing, storing and transmitting information, as well as methods of economic and mathematical modeling, intelligent systems

and neural networks based on information and communication technologies in their professional activities.



The name of the discipline **BANKING**

Short description

As outcomes of studying this course, the student develops complex theoretical and applied knowledge in the field of organization of a commercial bank, modern banking operations and technologies, develops skills in applying credit and financial instruments and making decisions in various situations as close as possible to modern conditions of a commercial bank. In the course of mastering the course program, students will be able to evaluate and analyze the financial performance of commercial banks, know the risks affecting banking, and how to minimize them.

Number of credits: 5

Form of control: Oral exam

Forming competences:

As a result of studying these disciplines, students will form the following competencies:



- possesses the basics of financial knowledge, has a scientific understanding of financial management, banking, taxes and financial support for the activities of economic entities;
- demonstrates personal and professional competitiveness on the basis of the formation of critical thinking, the communicativeness of creativity;
- uses mathematical reasoning analytical skills, modeling theoretical and experimental research of modern software and hardware to

substantiate and select the decisions taken in their professional activities;

- owns the technology of collecting, processing, storing and transmitting information, as well as methods of economic and mathematical modeling, intelligent systems and neural networks based on information and communication technologies in their professional activities.



The name of the discipline

ORGANIZATION OF INTERACTION BETWEEN BANKS and ENTERPRISES

Short description



As outcomes of studying this course, the student develops theoretical and applied knowledge about the system of interaction between the subjects of the banking and real sectors in the modern conditions of development of the national and world economy. The structure of the discipline involves the study of the foundations of interaction between banks and enterprises of all forms of ownership; research of key problem nodes in the interaction of the banking and real sectors of the economy in the field of resources, risks and regulation. In the future, the student can put into practice the theoretical knowledge in the field of implementation and development of progressive forms of interaction between banks and enterprises of the real sectors of the economy; to build a strategy for the development of second-tier banks and enterprises at the micro, meso and macro levels of the economy.

Number of credits: 5

Form of control: Oral exam

Forming competences: As a result of studying these disciplines, students will form the following competencies:



- possesses the basics of financial knowledge, has a scientific understanding of financial management, banking, taxes and financial support for the activities of economic entities;
- demonstrates personal and professional competitiveness on the basis of the formation of critical thinking, the communicativeness of

creativity;

- uses mathematical reasoning analytical skills, modeling theoretical and experimental research of modern software and hardware to substantiate and select the decisions taken in their professional activities;

- owns the technology of collecting, processing, storing and transmitting information, as well as methods of economic and mathematical modeling, intelligent systems and neural networks based on information and communication technologies in their professional activities.

Choice limits: «Finance»

Head of the program – d.e.s, professor Talimova L.A.

MINOR " LANGUAGE AND PROFESSIONAL COMMUNICATION»

Discipline name: **ENGLISH FOR BUSINESS AND ENTREPRENEURSHIP**

Brief description The discipline is designed to form the students' theoretical knowledge and practical skills of the English language in the global business economy and entrepreneurship, which are necessary for competitiveness and success in the international labor market, in all majors.

Number of credits: 5

Control form: Exam

Competencies to be formed: To develop communication skills, real communication, the ability to use language in real communication through the search for real access to foreign-language culture and its speakers in the field of business and entrepreneurship; the development of pragmatic intercultural competence; developing the personality of the trainee who is able and willing to participate in intercultural communication, which is a leading component in the field of international business; improve in the mastered activity, that is, in the acquisition and formation of communicative competence; transfer of skills and skills worked out on limited authentic material to other situations of natural-language communication.



Discipline name: **ENGLISH FOR CAREER DEVELOPMENT**

Brief description The discipline is designed to form in students of all specialties a system of theoretical knowledge and practical skills of the English language, which are necessary for the promotion of their career in the world labor market.

Number of credits: 5

Control form: Exam

Competencies to be formed: Develop skills in professional résumé and

application, develop skills in English communication and interview, business correspondence, administrative and business phone calls, as well as communication with partners in various business situations, develop skills in business planning, presentation and business negotiations. This course will also provide students with the opportunity to gain theoretical knowledge, while enriching their vocabulary and improving language skills to achieve professional goals.



Discipline name: **SOCIAL COMMUNICATION**

Short description



Communication theory as a science and academic discipline. The concept of social communication. Intercultural and interpersonal communication. Communication activities and communication. Social communication models: from informing to dialogue. Intentional mechanisms of social communication. Communicative mechanisms of understanding: sign, meaning, meaning. The concept of communicative competence. Social significance of the development of communication skills of people. Communication needs and "pictures of the world" of different interpretation groups of the audience. Problems of the effectiveness of communication processes. Communication channels. Document communication. Electronic communication. Social and communication institutions.

Formed competencies: Able to carry out a research search in a dialogical communicative space, independently analyze and understand the dynamics of communication processes, apply the skills of dialogical communication, communication with mutual understanding.

Learning outcomes

1. Demonstrate knowledge of the conceptual apparatus of the theory of social communication and understanding of the role of modern social and communication institutions.
2. Analyze the features of evolution and the prospects for social communication.
3. Apply practical skills to formulate judgments, interpret social processes, phenomena and facts; the ability to generalize, analyze, perceive information,

set a goal and choose ways to achieve it; show readiness for professional growth and development of horizons.

4. Present information in various forms of messages, taking into account the specifics of the audience; own academic writing; organize and participate in interaction with the professional and surrounding community, work in a group, own various social roles in a team.

5. Possess the methods of self-knowledge, self-realization and self-development, strive to improve the quality of their work, be ready for professional growth, develop the ability to self-motivation; be able to create socially and psychologically favorable conditions in the professional sphere.

6. Understand the importance of the principles of academic integrity and exhibit a culture of academic integrity.



Discipline name: CONFLICTOLOGY

Short description: Introduction. Theoretical and methodological foundations of conflict management. The history of the formation of conflict management. Characterization of the conflict as a social phenomenon of public life. Conflict Management. Causes of conflicts. The dynamics of social conflict. Intrapersonal conflict. Interpersonal conflict Intergroup conflicts. Interethnic conflict. Intercultural conflict. Political conflicts. Economic conflicts. Innovative conflicts. Conflict prevention and resolution.

Number of credits: 5

Control form: Exam

Formed competencies: able to analyze the causes of conflicts, independently manage conflicts, apply the skills of preventing and resolving conflicts.

Learning outcomes

1. Demonstrate knowledge in the field of conflict management, methods and forms of resolving and preventing individual, interpersonal and group conflicts.
2. Analyze and evaluate conflict and crisis phenomena and situations; adequately assess behavior in conflict situations; to develop proposals for the effective overcoming of conflicts in professional activities while helping people who find themselves in a difficult life situation, a difficult pedagogical situation on the basis of critical thinking, creativity and readiness for collaboration; carry out research activities.
3. Use the methods of information retrieval and analytical-synthetic activity in solving conflict situations.

4. Present information in various forms of messages, taking into account the specifics of the audience; own academic writing; organize and participate in interaction with the professional and surrounding community, work in a group, own various social roles in a team
5. Possess the methods of self-knowledge, self-realization and self-development, strive to improve the quality of their work, be ready for professional growth, develop the ability to self-motivation; be able to create socially and psychologically favorable conditions in the professional sphere.
6. Understand the importance of the principles of academic integrity and exhibit a culture of academic integrity.

Head of the program

Yerzhumanova A.B.

MINOR. "HUMAN DEVELOPMENT TRENDS"

Name of the discipline: **CONFLICTOLOGY**

Brief description. Introduction. Theoretical and methodological foundations of Conflictology. The history of the formation of Conflictology. Characteristics of conflict as a social phenomenon of public life. Conflict management. Causes of conflicts. Dynamics of social conflict. Intrapersonal conflict. Interpersonal conflict. Intergroup conflicts. Interethnic conflict. Cross-cultural conflict. Political conflicts. Economic conflicts. Innovative conflicts. Conflict prevention and resolution.



Amount of credits: 5

Control form: Exam

Competencies: Students will be able to analyze the causes of conflicts, manage conflicts independently, and apply conflict prevention and resolution skills.

- The result of training**
1. To demonstrate knowledge in the field of Conflictology, methods and forms of resolution and prevention of individual, interpersonal and group conflicts.
 2. To analyze and evaluate conflict and crisis phenomena and situations; adequately assess behavior in conflict situations; develop proposals for effective conflict resolution in professional activities while helping people who find themselves in a difficult life situation, a difficult pedagogical situation on the basis of critical thinking, creativity and willingness to collaborate; carry out research activities.
 3. To use the methods of information-search and analytical-synthetic activities in solving conflict situations.
 4. To present information in various forms of messages, taking into account the specifics of the audience; to possess academic writing; to organize and participate in interaction with the professional and surrounding community, to work in a group, to possess various social roles in the team.
 5. To master the methods of self-knowledge, self-realization and self-development, strive to improve

the quality of their work, be ready for professional growth, develop self-motivation capability; be able to create socially and psychologically favorable conditions in the professional sphere.

6. To understand the importance of academic integrity and develop the culture of academic honesty.



Discipline: PSYCHOLOGY OF COMMUNICATION



Brief description. Theoretical aspects of communication research. Goals, functions, types, levels, and means of communication. The communicative side of communication. The social-perceptual side of communication. The interactive side of communication. Communication barriers. Verbal and nonverbal, constructive and destructive, business communication. Communication styles. Mass and virtual communications. Culture of communication. Communicative competence and ways of its development. Effective communication technologies.

Amount of credits: 5

Control form: Oral exam

Competencies: Students will be able to: - apply technologies and techniques of effective communication in professional activities.

- gain the ability for organizational, interpersonal, and cross-cultural interaction.

The result of training 1. To demonstrate the ability to explain the psychological nature of communication and the relationship between communication and activities; types of social interaction, mechanisms of mutual understanding in communication; to present an interpretation of the views of psychologists on current problems of communication.

2. To understand and describes mental phenomena, facts and processes in the field of communication, establish their relationship,

identifies environmental factors that affect the communication of a person and a group and the formation of the communicative competence of a specialist.

3. To apply the skills of setting goals, planning and organizing communication and managing communication; using various techniques and techniques of effective communication; to develop the rules of listening, conducting conversations, persuasion; observes the ethical principles of communication in professional activities.

4. To know the techniques of self-regulation of behavior in the process of interpersonal communication, the techniques of developing communicative competence; to be able to solve a variety of psychological problems in the field of interpersonal, intercultural, interethnic and business communication using modern techniques and tools.

5. To use psychological knowledge to present information in various forms of messages, taking into account the specifics of the audience, organization and participation in interaction with the professional and surrounding community; to have academic writing skills; to be able to work in a group.



Discipline: TECHNOLOGIES FOR CRITICAL THINKING DEVELOPMENT (TCTD)

Brief description.The concept of "critical thinking" and its characteristics. The main theoretical provisions of the technology for the development of critical thinking. Technology for developing students' critical thinking as a system of teaching techniques and strategies. The basic model of the three stages of the educational process organization: "Challenge-comprehension-reflection". Functions of the three phases of critical thinking development technology. Principles of critical thinking development technology. Techniques of critical



thinking development technology.

Amount of credits: 5

Control form: Oral exam

Competencies: Students will be able to:

- work with information: find, evaluate and use information from various sources;
- formalize logically true, correctly and convincingly the results of mental activity, to argue your point of view in written and oral speech.
- analyze, structure, reasonably state (including clearly presenting) the processed information.

- The result of training**
1. To show the skills of rational and systematic thinking, readiness to carry out logical operations on concepts and judgments, to identify their logical form, the ability to logically analyze other people's reasoning and statements.
 2. To consider problems from different points of view, to establish multiple connections between phenomena, to think critically, to freely navigate in information flows, to distinguish information from disinformation, to separate the important from the unimportant, the useful from the useless, to organize and systematize information. Recognize non-obvious problems and find non-standard ways to solve them.
 3. To develop intelligence by mastering thought strategies to plan the thought process. Apply critical thinking techniques, techniques, and strategies. Find the necessary information; determine its source and degree of reliability, identify the main theses, argumentative base and conceptual framework of the text. Competently and convincingly build a system of your own argumentation, clearly and clearly formulate the main theses, select convincing arguments for them.
 4. To use critical thinking skills in a specific subject activity. To provide information that promotes the development of critical thinking in order to unlock the creative potential of students; to master academic writing; to organize and participate in interaction with the professional and surrounding community, to work in a group; to master the techniques of developing communicative competence.
 5. To possess reflexive thinking, methods of

constructive communication, verbal and non-verbal means of information exchange for self-realization and self-development, be ready for professional growth, be able to create socially and psychologically favorable conditions for collective mental activity in the professional sphere.

6. To understand the importance of the principles of academic integrity and develop the culture of academic honesty.



Discipline: **ACMEOLOGY.**

Brief description. The subject of Acmeology. The formation of Acmeology as a science. The purpose and objectives of Acmeology. Methodological principles, approaches and methods of Acmeology. Acmeology and interdisciplinary associates. Linking Acmeology to other sciences. The specificity and the essence of diagnostics in Acmeology. The methods for measuring and evaluating personal and professional development. The principle of determinism in developing Acmeology and personality development. Ways to achieve the top of professional development of an individual. The maturity of the social and psychological development of a person in the context of Acmeology. The peaks of personal professional development. The Acme Phenomenon: Essence and Development. The Acme Phenomenon: Individual and Special.

Amount of credits: 5

Control form: oral examination

Competencies: students will be able to (SWAT): identify the natural relations and dependencies between the levels of productivity and professionalism in creative activity of individual specialists and communities; identify the factors that promote or hinder the self-realization of the creative potential on the way to the top of the creative activity.

The result of training:

1. To show the knowledge of the key concepts of Acmeology as a science, its main problems and tasks, the components of professionalism and creative self-realization and the modern educational technologies.
2. To explain and predict the development of life situations, based on the pedagogical regularities and psychological theories; establish a creative developing environment in the process of training and education.
3. To use the methods of the information retrieval and analytical-synthetic activity in solving subject problems; to be able to make conclusions on social, scientific or ethical issues and interpret social processes, phenomena and facts based on scientific critical analysis.
4. To present information in various forms of messages, taking into account the specifics of the audience; to master academic writing; to organize and participate in interaction with the professional and surrounding community, to work in a group, to possess various social roles in the team.
5. To identify external and internal acmeological factors, and conditions that promote and hinder the process of self-improvement of the individual as a subject of self-development and self-movement to the top of the personal and professional development; to benefit from the experience, to organize the relationship of their knowledge and organize them, see the prospects of their own activities.
6. To understand the importance of academic integrity and develop the culture of academic honesty.

