



Co-funded by the
European Union

*Development of innovative curricula and modules in Circular Economy and Sustainable
Development*

Kick-off meeting minutes

1.2 Internal Communication and Coordination

February 27, 2024

Content

Attendants	2
Agenda	3
Minutes	
Discussion of the project work.....	3

ATTENDANTS

No.	Partner No.	Organisation	Full name	Role
1	P9	KarUK	Galiya Gimranova	Manager
2	P9	KarUK	Oxana Bezler	Manager
3	P9	KarUK	Karina Nevmatullina	Teacher/Researcher
4	P9	KarUK	Yevgeniya Puntus	Teacher/Researcher
5	P9	KarUK	Svetlana Glazunova	Administrative
6	P9	KarUK	Zariya Aitova	Administrative



Agenda

- Discussion of the dissemination plan, sustainability plan
- Discussion of the content of the questionnaire for stakeholders

Minutes

Internal communication and coordination of the project working group

The Working Group discussed the Dissemination Plan for 2023-2026, set the deadlines for dissemination activities. Team has considered the quantitative indicators of Task 7.1 of the Quality Assurance Plan. Updated and uploaded the information on the Google Docs.

The task of the Dissemination Strategy of the CirculEc Project is to spread the word about the project's tangible and intangible outcomes.

The present CirculEC Sustainability Plan (SP) provides guidance and roadmap for methodology, implementation and long-term project sustainability leveraging the potential, resources, experience of project partners and external stakeholders. The Sustainability Strategy will be carried out along with other activities stated and planned within the Work Package 9.

Following target groups have been defined and will be accordingly involved into the project implementation at different stages: Main target groups are:

- Higher Education Institutions – main beneficiaries
 - Students/Learners
 - Teaching staff/Educators
- Entrepreneurs/businesses
- Policy makers from regional government, research institutions, NGO, Associations
- Citizens and wider society

The main objective of the Sustainability Plan encompasses variety of activities, which will ensure a long-term success of the implemented Circular & Sustainable Entrepreneurship module within the CirculEC project.