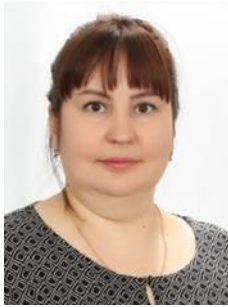


PERSONAL INFORMATION

**Svetlana Glazunova**




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 **What's App** +7 701 431 91 39

**Sex** Female | **Date of birth** 05/02/1979 | **Nationality** Kazakhstan

WORK EXPERIENCE

01/2019-going on

**Director of the Strategic Development Department**

Karaganda economic university of Kazpotrebsoyuz (Republic of Kazakhstan, Karaganda, Akademicheskaya,9, [www.keu.kz](http://www.keu.kz))

Main functionality: Information and analytical support of strategic planning processes, development of a general concept for the design of the university website, its structure; coordination and strengthening of external relations to identify current labor market requirements and support employers in finding the required specialists; training and a multi-stage system of training and retraining of specialists (from short-term courses on the basis of any education to professional retraining on the basis of higher education).

09/2010 – 01/2019

**Deputy Director of the Department of Academic Development**

Karaganda economic university of Kazpotrebsoyuz (Republic of Kazakhstan, Karaganda, Akademicheskaya,9, [www.keu.kz](http://www.keu.kz))

- development of normative and methodological documentation for the organization of the educational process
- ensuring the quality of the development of educational programs;
- coordination of work on the development and approval educational programs in the specialties of undergraduate, graduate, training working curricula for the academic year based on the selection and registration of students for disciplines;
- carried out a systematic analysis of the educational process and consolidated monitoring of development academic activities

**Business or sector** Education

**Docent of the Department of Finance**

Karaganda economic university of Kazpotrebsoyuz (Republic of Kazakhstan, Karaganda, Akademicheskaya,9, [www.keu.kz](http://www.keu.kz))

09/2014 - going on

Courses: " Finance ", «Taxes and taxation», «Insurance», «Financial management”

EDUCATION AND TRAINING

**Master of Economics**

Karaganda Economic University of Kazpotrebsoyuz (Karaganda)

PERSONAL SKILLS

Communicative, responsible, purposeful, organized, ability to work in a team and make decisions

**Mother tongue(s)**

Russian

Other language(s)	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B2	B1	B1	B1	B1

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user  
[Common European Framework of Reference for Languages](#)

**Communication skills** Replace with your communication skills. Specify in what context they were acquired.  
 ▪ good communication skills gained through my experience  
 ▪ analytical skills

**Organisational / managerial skills** Replace with your organisational / managerial skills. Specify in what context they were acquired.  
 ▪ leadership (currently responsible for a team of 10 people)  
 ▪ negotiating, attracting new clients, conducting presentations, lectures

**Job-related skills** Replace with any job-related skills not listed elsewhere. Specify in what context they were acquired.  
 ▪ good command of quality control processes  
 ▪ ability to work with documentation and calculations  
 ▪ knowledge of the basics of budgeting, analysis of the financial and economic activities of the enterprise;

Digital competence	SELF-ASSESSMENT				
	Information processing	Communication	Content creation	Safety	Problem solving
	Independent user	Independent user	Independent user	Independent user	Independent user

▪ good command of office suite (MS Office-Word, Excel, Power Point, Internet, word processor, spread sheet, presentation software)

**Driving licence** Driving licence category B

**ADDITIONAL INFORMATION**

**Publications** more than 20 publications  
 Foreign investment in the economic development of Kazakhstan in the post-pandemic period. Bulletin of KazUEFMT No. 1(46), 2022

**Projects** Project: "Transition to Autonomy of Universities in Kazakhstan/TRUNAK"-2017 - EAC/A03/2016 (completed),  
 Project: 101082914 - EPOS - ERASMUS-JMO-2022-HEI-TCH-RSCH "European practice of sustainable development management towards green transformation" (current).

**Honours and awards** Diploma of the Ministry of Communications and Information "Active user of electronic document management ESEDO-2010";  
 Letter of gratitude from the Ministry of Education and Science of the Republic of Kazakhstan

**Certifications** Certificate of completion of the course " project management";  
 Certificate of completion of the Kazakh language course;  
 Certificate of completion of the course "Distance learning technologies";